

# Change Bank Account Details

## Instructions

- Complete this form using **black ink**, CAPITAL LETTERS and mark [x] in the appropriate boxes.
- Can be used for the Ord Minnett Margin Loan Facility
- A Nominated Account must be in the name of the Margin Loan, or a Borrower/Guarantor must be bank account holder.
- Where a bank account holder is **NOT** a Borrower or Guarantor to the Margin Loan, please provide originally certified copy of identification for that person
- Mortgage accounts cannot be used for direct debit arrangements
- Please provide a page from your bank statement so we can verify your bank details. The documents must clearly show the BSB and Account Number and Account Holder name(s)

## 1 Facility Details

Loan Account Name	<input type="text"/>
Loan Account Number	<input type="text"/>
Address	<input type="text"/>
Email	<input type="text"/>
Phone	<input type="text"/>

## 2 Nominated Account and Direct Debit Request

If the instruction in section [4] below is "Direct debit", this form is a Direct Debit Request.

## 3 Bank Account Details

Name of Bank or Financial Institution	<input type="text"/>		
Account Name	<input type="text"/>		
BSB	<input type="text"/>	Account Number	<input type="text"/>

## 4 Instructions

**Authorisation for the Nominated Account. Select the relevant options.**

☐ Direct debit    ☐ Direct credit

If choosing Direct debit, ensure you provide evidence confirming the BSB, Account Number and Account Name from the Financial Institution (i.e. statement or screenshot).

☐ Replace existing nominated account

## 5 Direct Debit Payment Authority

You authorise us to direct debit your Nominated Account for all due but unpaid fees, costs and charges payable from time to time under the Loan Account. You also authorise us to direct debit the Nominated Account for the relevant options below:

- ☐ Interest payments  
(Monthly interest will be debited on the first business day of the following month. Annual interest will be debited on the due date).
- ☐ Initial and/or Monthly contribution for the Instalment plus and/or Nominated Platform (if applicable).
- ☐ Periodic payments in accordance with the schedule below.

Amount	<input type="text" value="\$"/>	Frequency	Weekly <input type="checkbox"/>	Fortnightly <input type="checkbox"/>	Monthly <input type="checkbox"/>
Start Date	<input type="text" value="/ /"/>				

## 6 Direct Debit Request and Direct Debit Service Agreement

You must read the Direct Debit Service Agreement available at [www.leveraged.com.au/siteassets/documents/ord-minnett/ord-minnett-terms-and-conditions.pdf](http://www.leveraged.com.au/siteassets/documents/ord-minnett/ord-minnett-terms-and-conditions.pdf) that is Part B of the Ord Minnett Terms and Conditions and duplicated on page 3 of this form.

## 7 Acknowledgements

By completing this Direct Debit Request and signing this application form, you:

- acknowledge that you have read and understood the Direct Debit Service Agreement and the direct debit arrangement is governed by the terms of the Direct Debit Service Agreement,
- authorise and request Leveraged Equities Limited (APCA User ID No 032807 or User ID No 153465) to debit the Nominated Account with any amounts which the Lender may debit or charge through the Bulk Electronic Clearing System for the Margin Loan, and
- acknowledge that if the Nominated Account is held in joint names, instructions to cancel the Direct Debit Request will be accepted from each account holder individually, but all other instructions (including to materially amend the Direct Debit Request) will generally need to come from all account holders jointly, despite any instructions to the contrary that you may have provided to the financial institution at which the account is held.

## 8 Supporting Documentation

Where the Nominated Account is in the name of a company, please provide the company ACN:

Nominated Account must be in the same name as the Margin Loan in this application form, or a Borrower/Guarantor must be a bank account holder.

Please provide certified identification for any person who is a bank account holder of the Nominated Account and who is not a Borrower or Guarantor to the Margin Loan.

## 9 Execution

Signature of Borrower

Print full name

Company/Trust: indicate capacity

☐ Director ☐ Sole Director and Secretary ☐ Trustee

Date

 /  / 

Signature of Additional Borrower

Print full name

Company/Trust: indicate capacity

☐ Second Director ☐ Company Secretary ☐ Second Trustee

Date

 /  / 

## 10 Bank Account Holder's Signature (if not the borrower or guarantor)

Signature of Bank Account Holder

Print full name

Address

Email

Phone

Date

 /  / 

Signature of Bank Account Holder

Print full name

Address

Email

Phone

Date

 /  / 

### Submit this form by:

Mail: Leveraged, GPO BOX 5388, Sydney NSW 2001

Email: [customerservice@leveraged.com.au](mailto:customerservice@leveraged.com.au)

For any enquiries please contact the Customer Service Team on 02 8282 8251

The Ord Minnett Margin Loan is distributed by Ord Minnett Limited ABN 86 002 733 048 and its subsidiaries (together "Ord Minnett"). Leveraged Equities Limited ABN 26 051 629 282 AFSL 360118 is the Lender (either in its own capacity or as trustee of any trust) for the Ord Minnett Margin Loan, and a subsidiary of Bendigo and Adelaide Bank Limited (ABN 11 068 049 178 AFSL 237879). Ord Minnett does not lend money under the Ord Minnett Margin Loan. The information on this document does not constitute financial, investment, legal, tax or other advice and may not be relevant to all investors. Investors should consider the appropriateness of the information to them and read the Product Disclosure Statement and Product Documentation available online at <https://www.leveraged.com.au/ords/>. Any obligation of the Lender, Sponsor, Nominee or Ord Minnett Limited or money held in a Loan Account are not deposits with or liabilities of Bendigo and Adelaide Bank Limited.

ORD047 (10/24)

Change Bank Account Details dated 24 October 2024

# Request and Direct Debit Service Agreement

This is your direct debit service agreement with Leveraged Equities Limited ABN 26 051 629 282 (APCA User ID 032807 or User ID 153465). It explains what your obligations are when undertaking a direct debit arrangement with us. It also details what our obligations are to you, as your direct debit provider.

In this direct debit service agreement, “you” refers to the Borrower or Guarantor who provides us with a direct debit request, and “Nominated Account” refers to the account you specify in your direct debit request. If you provide us with a direct debit request, this direct debit service agreement will apply to you.’

## 1 Debit arrangements

We will only draw money out of your account in accordance with the terms of your direct debit request.

You authorise us and also authorise the Nominee to draw money out of your Nominated Account in accordance with the terms of your direct debit request. You also authorise the financial institution where your account is held to debit your Nominated Account accordingly.

## 2 Changes we can make

We can:

- (a) change our direct debit procedures;
- (b) change the terms of your direct debit request;
- (c) cancel your direct debit request.

We will notify you in writing of any changes as soon as reasonably possible unless the change is unfavourable to you in which case we will give you 30 days’ notice where reasonably practicable. However, we do not have to give you notice (or we can give you shorter notice) if it is reasonable to manage a material and immediate risk.

We can also cancel your direct debit request if your financial institution rejects any of our attempts to draw an amount in accordance with the terms of your direct debit request. We may do this after 2 failed attempts.

## 3 Changes you can make

By contacting us and quoting your account number, you can ask us to:

- (a) change the terms of your direct debit request;
- (b) defer a payment to be made under your direct debit request;
- (c) stop a payment under your direct debit request;
- (d) cancel your direct debit request, and change your payment method.

For some changes to your direct debit arrangement, we may need you to complete a new direct debit request.

We can take up to 7 days to process your request. Although we will act promptly, if you ask us to do something listed above within 48 hours of a payment due date, we may not be able to process your request before the next payment date.

You may also contact your financial institution for assistance on how to change or cancel your direct debit request.

**Warning:** Cancelling your direct debit request will not change how often you have to make payments. Please talk to us before you complete a cancellation request.

## 4 If you want to dispute any debited amount

You can dispute any amount we draw under your direct debit request by contacting us, quoting your account number and providing details of your dispute.

Our customer service officer will try to resolve your problem. If we cannot resolve it, your dispute will be raised with the relevant department which will contact you within 14 days. We will try to resolve your dispute and refund the disputed amount (where applicable) within 1 month of receiving your enquiry. You can also complain directly to the financial institution at which your account is held.

## 5 What happens if a direct debit payment to us is due on a non-business day

If the day on which you have to make any payments to us is not a Business Day we may draw on your account under your direct debit request on the following Business Day.

## 6 What happens if a direct debit payment is rejected

If your financial institution rejects any of our attempts to draw an amount in accordance with the terms of your direct debit request:

- (a) we will use reasonable endeavours to advise you the first time this happens;
- (b) you will need to either make alternative arrangements to make the rejected payment or arrange for sufficient clear funds to be in the Nominated Account by an agreed time so that we process the drawing;
- (c) we may attempt to redraw on your Nominated Account.

We may charge you a fee if your financial institution rejects any of our attempts to draw an amount.

If a direct debit payment is rejected, this may cause the Borrower to be in Default.

## **7 We may need to disclose information**

If you dispute any amount we draw under your direct debit request then we may need to disclose information relating to your direct debit request and any amount we draw under it to those involved in the direct debit system including the financial institution at which your account is held or the financial institution which sponsors our use of the direct debit system (or both of them). You should refer to our privacy policy on the Website if you would like to learn more about how we deal with your personal information and other privacy-related matters.

## **8 Other matters you should consider**

When entering into a direct debit arrangement you should carefully consider the following:

- (a) Not all accounts held with a financial institution are available to be drawn on under the direct debit system. You should check with your financial institution before submitting the direct debit request to us that the Nominated Account is available for direct debits and direct credits.
- (b) Before you complete your direct debit request, it is best to check your specified account details against a recent statement from your financial institution to ensure the details on your direct debit request are completed correctly.
- (c) It is your responsibility to ensure there are sufficient cleared funds available in your account to enable us to be paid on each due date in accordance with the terms of your direct debit request.
- (d) It is your responsibility to ensure that the direct debit request is filled in correctly before submitting it to us.
- (e) After giving your authority to direct debit or direct credit the Nominated Account, you should check all statements for the Nominated Account when they issue, to verify the transactions that are debited and credited.
- (f) If the Nominated Account is closed for any reason, you will need to tell us promptly that you are changing or cancelling the terms of the direct debit request.
- (g) Please direct all enquiries and requests relating to your direct debit request to us or your financial institution. Your financial institution may ask you to first try to resolve the matter with us.

## **9 How to contact us and you**

If you need to contact us about your direct debit arrangement for any reason, you can do so by contacting us at (02) 8282 8251. If we need to contact you about your direct debit arrangement, the method of notification we use will be the one you agreed with us for your facility.